

Admission Procedure Rules and Conditions for Admission to Studies in Doctoral Degree Programmes at the Faculty of Electrical Engineering and Computer Science VŠB – Technical University of Ostrava for the 2019/2020 academic year

Commencing on 1 August 2019, the Dean of the Faculty of Electrical Engineering and Computer Science officially announces **the second round of the admission procedure** for the 2019/2020 academic year for admission to studies in the following doctoral degree programmes as on-site or combined modes of study:

- ✚ Applied Physics
- ✚ Electrical Power Engineering
- ✚ Electrical Engineering
- ✚ Computer Science
- ✚ Communication Technology
- ✚ Cybernetics
- ✚ Computational and Applied Mathematics

The Faculty offers doctoral degree programmes in both the Czech and English languages.

At the Faculty of Electrical Engineering and Computer Science, a tuition fee does not apply to doctoral degree programmes taught in the Czech language.

The tuition fee for doctoral degree programmes taught in the English language is € 3,500 per academic year.

To apply for a doctoral degree programme, an applicant must comply with the following requirements, the deadline for which is 7 September 2019:

- to submit an [electronic application](#). There is no need to print or post the application to VŠB-TUO;
- to select [a framework theme of a PhD thesis](#) in the selected field of study. The theme is compulsory information in the application. We advise the applicants to consult their theme with a relevant supervisor before submitting their application;
- before closing the electronic application it is necessary to attach a scan of the interim results of the (follow-up) master's degree (from the first to the second last semester) which is issued and confirmed by the study section of the department, a CV, a list of published and unpublished works, or other documentation (a certificate of up-to-date practice, a certificate of a language examination). If the applicant has already been awarded a (follow-up) master's degree and a diploma supplement, these must be scanned and attached to the application as well. Interim results are also to be attached to the application by students from outside FEI VŠB-TUO who complete their follow-up master's degree in 2019;
- to pay an administration fee of 500 CZK. The fee is non-refundable at any stage of the admission process. It is recommended to pay the administration fee upon the submission of the application form. An application form with an unpaid administration fee will not be further kept in the system.

Should an applicant fail to comply with any of these conditions, their application will be removed from the admission process. If the required documents are not attached to the electronic application, in exceptional cases, it is possible to post or deliver these documents to the address below.

An applicant whose application form complies with the conditions for the submission of an application must fulfil the following conditions, the deadline for which is 7 September 2019:

- to send or deliver a certified copy of a follow-up master's diploma and a certified copy of a diploma supplement. The number of the application, which can be found on the preview of the electronic application, must be written on the back of the envelope. FEI VŠB-TUO students who complete their studies in 2019 do not have to submit these documents;
- if education was obtained abroad (except the Slovak Republic), it is necessary to submit a certificate of recognition of a foreign education (<https://www.vsb.cz/en/study/study-in-ostava/recognition-of-prior-education/>);
- the applicant is required to demonstrate their ability to study in the chosen language. In the case of studying in the Czech language it is sufficient to submit a copy of a school-leaving certificate with exams in the Czech or Slovak language; otherwise the applicant must submit a certificate proving their knowledge of the Czech language at B1 level (<http://www.vsb.cz/712/cs/cestina-pro-cizince/>). In the case of studying in the English language, it is sufficient to submit a copy of a school-leaving certificate with exams in the English language; otherwise the applicant must submit a certificate proving their knowledge of English at B1 level (e.g. TOEFL or IELTS).

Students who **successfully completed their (follow-up) master's studies in the same field of study or a related one** will be admitted to PhD studies. The affinity of fields of study is assessed by the guarantor of the field of study, who may advise the dean to refuse admission if the affinity of the fields of study has not been established.

Applicants who have duly submitted their application and have attached all the required documents will be subjected to individual assessment of the submitted documentation (results of previous studies, CV, a list of published and unpublished works) and the opinion of the supervisor will be taken into account.

Please submit the application documentation to the following address: **VŠB-TU Ostrava, FEI - studijní oddělení, 17. listopadu 2172/15, 708 00 Ostrava – Poruba, Czech Republic**

The administration fee is **to be sent to the following account or paid via the EPS system (eps.vsb.cz):**

- ✚ IBAN: CZ51 0300 0000 0001 0095 4151
- ✚ SWIFT: CEKOCZPP
- ✚ Variable symbol: **will be generated by the system at the end of the electronic application**
- ✚ Bank name and address: ČSOB, a.s.; Hlavní třída 703, 708 39 Ostrava – Poruba, Czech Republic
- ✚ Name and address of the account holder: VŠB – TU Ostrava; 17. listopadu 2172/15, 708 00 Ostrava – Poruba, Czech Republic
- ✚ Account number: 100954151
- ✚ BIC: 0300

The decision on admission to studies in degree programmes of the Faculty of Electrical Engineering and Computer Science is made by Dean of the faculty. The decision on admission to studies in a doctoral degree programme must be made in writing within thirty days from the day the requirements for admission were verified, but no later than 7 October 2019. Pursuant to s. 50, ss. 6 of Act No.111/1998 providing for Higher Education Institutions, the decision must contain the grounds for the decision, as well as information on the possibility of applying for an appeal, and must be delivered into the applicant's hands. An applicant is entitled to examine all of their materials that have a bearing on their admission to studies within 15 days of the receipt of this decision.

Ostrava, 19 June 2019,

prof. Ing. Pavel Brandštetter, CSc. – Dean of the Faculty of Electrical Engineering and Computer Science, VŠB - Technical University of Ostrava