

Admission Procedure Rules and Conditions for Admission to Studies in Bachelor's Degree Programmes at the Faculty of Electrical Engineering and Computer Science VSB – Technical University of Ostrava for the 2024/2025 academic year

Commencing on 1 July 2023, the Dean of the Faculty of Electrical Engineering and Computer Science (FEECS) will officially announce **the first round of the admission procedure** for the 2024/2025 academic year for admission to studies in the following bachelor's degree programmes in **English language**:

Study programme (* maximum number of enrolled students apply to all rounds of the admission procedure)	Mode of study in English Language	Maximum number of enrolled students in the English language*
Electrical Engineering	Full-time	40
Computer Science	Full-time	50

The Faculty also offers the opportunity to study to **applicants with special requirements** (admission.feeecs@vsb.cz).

The tuition fee for bachelor's programmes taught in the English language is 50,000 CZK per semester.

To apply for a bachelor's study programme, an applicant must comply with the following requirements, the deadline for which is **31 October 2023**:

- **To submit an [electronic application](#).** There is no need to print the application or to have it signed and stamped by the secondary school or to post it to VSB-TUO.
- **To pay an administration fee of 500 CZK.** The fee is non-refundable at any stage of the admission process. It is recommended to pay the administration fee upon the submission of the application form. Any application form with an unpaid administration fee will no longer be kept in the system.
- **To deliver the attachment of the electronic application the annual report for the penultimate year of secondary school** (usually the third year or seventh year, the certificate is used to verify the required value of the arithmetic average of the results at the end of the penultimate year).
- **To insert the value of the arithmetic mean** (rounded to 2 decimal places) **from the results for the penultimate year of secondary school.**

Should an applicant fail to comply with any of these conditions, their application will be removed from the admission process.

An applicant whose application form complies with the conditions for the submission of their application must deliver the attachments of the electronic application, the deadline for which is **31 October 2023**:

- **school-leaving certificate;**
- **a document proving the fulfilment of the condition of obtaining secondary education with a school-leaving examination if education was obtained abroad** (not applicable equivalent documents, e.g. from the Slovak Republic). If the assessment of previous education will take place within the admission procedure, **it is necessary to deliver the required documents in paper form** (address: VSB-TUO, FEI, odd. 401, 17. listopadu 2172/15, 708 00 Ostrava-Poruba, see <https://www.vsb.cz/en/university/university-services/recognition-of-foreign-education/>) **no later than 30 days before the deadline for delivery of attachments** to the electronic application. After this deadline, the university no longer guarantees a timely assessment of previous education;
- **language certificate.** The applicant is required to demonstrate their ability to study in the chosen language. In the case of studying in the English language, it is sufficient to submit a school-leaving certificate with exams in the English language; otherwise the applicant must submit a certificate proving their knowledge of English at B1 level (e.g. TOEFL or IELTS). If the information on teaching in English is not given on the document of previous education, it is necessary to provide the so-called "Medium of instruction".
- If you are interested in awarding bonus points (BN), you must provide the below appropriate document.

All required documents must be scanned or photographed in easily legible quality.

Applicants who have duly submitted their application and have attached all the required documents will be subjected to an admission process based on their number of points $PB = (5-AP) \times 25 + BN$, where AP is the arithmetical average from the interim results of the documented studies and BN are bonus points. Candidates will receive 25 bonus points (BN) for one of the following activities:

- placement into tenth place in the regional or national round of the competition (Olympics, SOČ, etc.) focused on mathematics, physics or other areas related to the chosen degree programme applicants or result 4 or 5 in the Advanced Placement exam (AP in Mathematics, Physics or Computer Science) – documented by a confirmation in the form of an attachment of the electronic application,
- reach the percentile of at least 75 in an NCE-GAP (National Comparative Examination – General Academic Prerequisites), conducted by SCIO (<https://www.scio.cz/english/>) – documented by a certificate in the form of an attachment of the electronic application.

Applicants will be ranked according to the number of points PB and applicants will be admitted from the highest value to the maximum number of admitted students of the given study programme.

The administration fee is **to be sent to the following account**:

-  Account number: **100954151 / 0300**, Variable symbol: **will be generated by the system at the end of the electronic application**
-  IBAN: **CZ51 0300 0000 0001 0095 4151**, SWIFT: **CEKOCZPP**

The decision on admission to studies in FEECS degree programmes is made by Dean of the Faculty. The decision on admission to studies in a bachelor's degree programme must be made in writing within thirty days from the day when the admission examination was held, but no later than 30 November 2023. Pursuant to s. 50, ss. 6 of Act No.111/1998 Coll., on Higher Education Institutions and on amendment and supplement to other acts (Higher Education Act), as amended, the decision must contain the grounds for the decision, as well as information on the possibility of applying for an appeal, and must be delivered into the applicant's hands or in the case of a positive decision and with the consent of the applicant through the information system. An applicant is entitled to examine all of their materials that have a bearing on their admission to studies within fifteen days of the receipt of this decision.

Ostrava, 20 June 2023,

prof. Ing. Jan Platoš, Ph.D. – Dean of the Faculty of Electrical Engineering and Computer Science, VSB – Technical University of Ostrava