

Admission Procedure Rules and Conditions for Admission to Follow-up Studies in Master's Degree Programmes at the Faculty of Electrical Engineering and Computer Science VSB – Technical University of Ostrava for the 2024/2025 academic year

Commencing on 1 December 2023, the Dean of the Faculty of Electrical Engineering and Computer Science (FEECS) will officially announce the **second round of the admission procedure** for the 2024/2025 academic year for admission to studies in the following master's degree programmes in **English language**:

Study programme (* maximum number of enrolled students apply to all rounds of the admission procedure)	Mode of study in English Language	Maximum number of enrolled students in the English language*
Electrical Power Engineering	Full-time	20
Information and Communication Security	Full-time	30
Computer Science	Full-time	50
Communication and Information Technology	Full-time	15
Control and Information Systems	Full-time	30

The Faculty also offers the opportunity to study to **applicants with special requirements** (admission.feecs@vsb.cz).
The tuition fee for follow-up master's programmes taught in the English language is **50,000 CZK per semester**.

To apply for a follow-up master's study programme, an applicant must comply with the following requirements, the deadline for which is **29 February 2024**:

- To submit an **electronic application**. There is no need to print the application or to post it to VSB-TUO.
- To attach applicant's interim results from university study (usually bachelor's) and the value of the arithmetic average (rounded to 2 decimal places) of results from the first to the penultimate semester. If the applicant has already been awarded a university diploma and a diploma supplement, these must be attached to the application as well.
- To pay an administration fee of **500 CZK**. The fee is non-refundable at any stage of the admission process. It is recommended to pay the administration fee upon the submission of the application form. Any application form with an unpaid administrative fee will no longer be kept in the system.

Should an applicant fail to comply with any of these conditions, their application will be removed from the admission process.

An applicant whose application form complies with the conditions for the submission of their application must deliver the attachments of the electronic application, the deadline for which is **29 February 2024**:

- diploma of university studies (usually bachelor's);
- diploma supplement;
- a document proving the fulfilment of the condition of proper completion of studies in any type of university degree program if education was obtained abroad (not applicable equivalent documents, e.g. from the Slovak Republic). If the assessment of previous education will take place within the admission procedure, it is necessary to deliver the required documents in paper form (address: VSB-TUO, FEI, odd. 401, 17. listopadu 2172/15, 708 00 Ostrava-Poruba, see <https://www.vsb.cz/en/university/university-services/recognition-of-foreign-education/>) no later than 30 days before the deadline for delivery of attachments to the electronic application. After this deadline, the university no longer guarantees a timely assessment of previous education;
- language certificate. The applicant is required to demonstrate their ability to study in the chosen language. In the case of studying in the English language, it is sufficient to submit a proof of university degree completed in the English language; otherwise the applicant must submit a certificate proving their knowledge of English at B1 level (e.g. TOEFL or IELTS). If the information on teaching in English is not given on the document of previous education, it is necessary to provide the so-called "Medium of instruction".

All required documents must be scanned or photographed in easily legible quality.

Only applicants who successfully completed their university studies in the same or related study programmes may be admitted to the follow-up master's studies. The affinity will be assessed primarily according to the inclusion of the study programme in the prevailing area of education or the ISCED-F classification of education. The website of the Faculty <https://www.fe.vsb.cz/en/study/admission-procedure/admission-requirements/> gives an overview of typical related study programmes. In other cases, the affinity of the programmes will be assessed by the guarantor, who may recommend to the Dean not to accept the applicant, if the programme is not related.

Applicants who have duly submitted their application and have attached all the required documents will be subjected to an admission process based on their number of points $PB = (4-AP) \times 30$, where AP is the arithmetical average from the interim results of the documented studies. Applicants will be ranked according to the number of points PB and applicants will be admitted from the highest value to the maximum number of admitted students of the given study programme.

The administration fee is to be sent to the following account or pay using the EPS system (<https://eps.vsb.cz>):

- Account number: **100954151 / 0300**, Variable symbol: **will be generated by the system at the end of the electronic application**
- IBAN: **CZ51 0300 0000 0001 0095 4151**, SWIFT: **CEKOCZPP**

The decision on admission to studies in FEECS degree programmes is made by Dean of the Faculty. The decision on admission to studies in a master's degree programme must be made in writing within thirty days from the day when the requirements for admission were verified, but no later than 30 March 2024. Pursuant to s. 50, ss. 6 of Act No.111/1998 Coll., on Higher Education Institutions and on amendment and supplement to other acts (Higher Education Act), as amended, the decision must contain the grounds for the decision, as well as information on the possibility of applying for an appeal, and must be delivered into the applicant's hands or in the case of a positive decision and with the consent of the applicant through the information system. An applicant is entitled to examine all of their materials that have a bearing on their admission to studies within fifteen days of the receipt of this decision.

Ostrava, 14 November 2023,

prof. Ing. Jan Platoš, Ph.D. – Dean of the Faculty of Electrical Engineering and Computer Science, VSB – Technical University of Ostrava